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Subject: registrations
Date: Tue, 4 Mar 2003 12:18:36 -0800
X-MSMail-Priority: Normal
X-Mailer: Microsoft Outlook IMO, Build 9.0.2416 (9.0.2910.0)
Importance: Normal
X-MimeOLE: Produced By Microsoft MimeOLE V6.00.2600.0000
X-OriginalArrivalTime: 04 Mar 2003 20:23:11.0453 (UTC) FILETIME=[E07EC0D0:01C2E28B]
X-Virus-Scanned: by amavisd-new

Hi Ellis

Your email copied below was circulated amongst the planning team and the essential conclusion is that we will go with your suggestions as described below. IS there anything that we need to do to prepare or will your group be ready to handle this at the Festival?
Cheers
Alan

>> From: Ellis Jones <ellis@gustavus.edu>
>> To: aupshall@upshall.net, steinleh@upshall.net, gbakerparry@upshall.net, ellis@gustavus.edu, p.humphries@upshall.net, lintern@upshall.net, bparry@upshall.net
>> Subject: Suggested Guideline for Limited Registrations
>> Date: Mon, 24 Feb 2003 16:01:26 -0600
>>
>> Hi: Here is a suggested guideline for persons who decide they want to
>> attend only 1 event. For discussion purposes, let's consider the Sunday
>> events as one event and consider each of the items on Thursday, Friday,
>> and
>> Saturday as separate events..
>>
>> In the past the guideline we have found that works quite well is to not
>> charge a registration fee for persons who want to go to only one
>> event--not
>> counting the Sunday schedule--but to charge them only the event charge.
>> Because they would be paying for only one event, they would not receive a
>> name tag, a program booklet, or shuttle service.
>>
>> However, if they register for a Thursday, Friday, or Saturday event IN
>> ADDITION to the Sunday schedule, then they would have to pay the
>> registration fee and receive a nametag, program booklet, shuttle service,
>> and, of course, no charge for Sunday events.
>>
>> Example 1. A person decides they want to only attend the banquet. Their
>> cost would be only the cost of the banquet--\$60 CAD, \$42 US for adults,
>> children's fees for children. No name tag, no program booklet, no
>> shuttle
>> service.
>>
>> Example 2. A person decides they want to only attend the concert. Their
>> cost would be only the cost of the concert--\$40 CAD, \$28 US per person.
No

*Persons who want
only concert tickets
but also want
Sunday gymnasium
tickets are being
told to order
concert tickets
ahead of time but
to purchase gymnasium
tickets at the door
w/ registration
fee*

>> registration fee and no name tag, no program booklet, no shuttle service.
>>
>> Example 3. A person decides they want to only attend one seminar. Their
>> cost would be only the cost of a seminar--\$15 CAD, \$10.50 US per person.
>> No registration fee and no name tag, no program booklet, no shuttle
>> service.
>>
>> Example 4. A person wants to attend only the Sunday schedule. Cost: \$7
>> CAD \$5 US per person for afternoon; \$7 CAD \$5 US per person for evening;
>> \$20 CAD \$14 US for adults for Inter-Session Meal Buffet. No name tag, no
>> program booklet, no shuttle service.
>>
>> Example 5. A person wants to attend one Thursday, Friday, or Saturday
>> event PLUS the Sunday events. Must pay registration fee of \$42.50 CAD,
>> \$25
>> US plus the cost of the events. Would receive name tag, program booklet,
>> shuttle service. NOTE: Added suggestion--How about modifying the
>> registration fee for on-site registrations back to the pre-August 1
>> figures. The rationale is that there are no added expenses for
>> Headquarters like there would be during the month of August.
>>
>> By keeping it simple, it will be easier for the on-site registration
>> persons to understand what the charges are. It will also provide
>> consistency for Headquarters staff when phone calls come in from people
>> wanting to go to only ONE event (not counting the Sunday events).
>>
>> Please note that this is only a "suggested guideline" - it needs to be
>> reviewed by everyone so that all of us know what it is to be.
>>
>> Ellis J.
>>
>> P.S. It would be a good idea to have available at the Banquet and at the
>> Concert and at the Gymanfa Sessions, a small number of separate program
>> sheets which list the schedule for that specific events. These would be
>> given to only those who have registered only for those events. All the
>> other people would have their program booklets.
>>
>> P.P.S. Because of the delay in getting the cards from the Welsh Tourist
>> Board (scheduled to be here by March 12), distribution of the
registration
>> booklets will be delayed until probably the 13th or the day after we
>> receive them. We anticipate receiving the program booklets this week.
We
>> have compiled the inserts into packets to be speedily inserted into the
>> program booklets when they arrive.
>>
>> P.P.P.S. Let me know your decision on the guidelines for Limited
>> Registrations
>>