

To: "Gwyn Evans" <fgeva@stg.edu>
From: Ellis Jones <elli@stg.edu>
Subject: Re: November minutes
Cc: aupshall@stg.edu; lowens-whalen@stg.edu
Bcc:
Attached:

Gwyn:

Many thanks for the Minutes. Just yesterday I had sent an electronic copy of the registration form to Ellen and asked for information to be filled in on page 2. In her reply today she indicated that you-all would be working on that this coming weekend. I really appreciate all the detail which you included. It will of tremendous help to know what was decided and by looking at the registration form and the overall schedule can decide what else needs attention.

Greetings to all at the meeting.

Ellis J.

Minutes of the North American Festival of Wales committee meeting, Richmond Inn,
Richmond, B.C. November 16, 2002

*Present: Alan Upshall (Chair), Lynne Owens-Whalen (Vice-chair), Ellis Jones WNGGA,
Don Murray, Phil Humphries, Neville Thomas, Gerri Baker Parry, Brian Parry, Helen Steinle,
David Lintern, Ellen Webber, Gaynor Evans.*

Alan officially welcomed Ellis Jones, Executive Director of the WNGGA and Ellen Webber, who will be assisting Helen Steinle with the budget profile. Ellen has put together a spread sheet projecting income and expenditures for all Festival activities and sponsorships as put together by Alan and Don.

Alan advised that we are on track with regard to date deadlines.

Don reminded everyone that the deadline for **all** information to go into the brochure, is December 16, 2002. ✓

Review of the minutes of the last meeting.

Correction: Total budget for Publicity is \$30,000

Rugby: There has been no response from Dunvant Rugby Club. There is another proposal from Gareth Rees, Vancouver, to bring a team over from Ontario to play a B.C. Welsh side. Topic is under discussion.

Proposed meeting dates: Dec. 7 and Jan. 11 are favorable with the committee.

Tour Costs:

Lynne circulated a sheet with projected costs of individual tours.

Thursday, August 28, 2003: Skyscrapers and Tall Trees 9.00am to 2.00pm.

It was agreed to charge \$95.00 each person (includes GST and entry to Capilano Canyon) for this tour. No lunch provided. Lynne will check with Gray Line whether drivers are allowed to assist disabled people on and off the bus. If not, then volunteers would be needed.

Ellis advised that some visitors to the Festival will start arriving on Tuesday and Wednesday but the majority arrive early Thursday afternoon. }

Downtown Opening Ceremony: Thursday, August 28, 2003. 3.00pm to 4.30pm

Don has been in touch with Vancouver City, The Art Gallery and CBC. If an outdoor ceremony is not feasible due to costs, then we might be able to use CBC Plaza, preferably with limited costs to us.

It was agreed that we continue with plans to hold this event in downtown Vancouver. The Welsh Tourist Board and WNA Chamber of Commerce will be in town for the Festival and might be interested to help organize. Don will also need someone to help him set up this event. The Vancouver Welsh Men's Choir has agreed to take part in the opening ceremony.

Question as to whether we should give the VWMC an honorarium? We could consider giving them a discount on a block of tickets for the Grand Concert.

Thursday, August 28: Market Place will open at 9.00am to 5.00pm

Thursday, August 28: Registration desk will be open from 9.00am to 6.00pm

Thursday, August 28: Salmon Barbecue Reception: 4.00pm to 6.00pm

The Richmond Inn has suggested we use the courtyard for the Salmon BBQ and the Garden Room can also be used for overflow or if weather dictates.

It was agreed that the cost per person be \$35 Can. (includes GST and gratuities).

Lynne will check with the hotel whether there will be a reduced cost for children under 13 years.

Thursday, August 28, 2003: Opening Ceremony at the Richmond Inn. 7.00pm prompt.

Ysgol Gerdd Ceredigion will follow with a concert at 7.30pm to 9.00pm
Ticket cost: \$25 Can. (includes GST)

Dylan Thomas Hour, (readings from his poems etc.) 9.30pm - 10.30pm

Ticket cost: \$10 Can. (includes GST). Cabaret style seating.

These two events will have separate venues. We will offer the Dylan Thomas group an honorarium of \$500 max. to be negotiated down if possible. Neville will liaise with Geoffrey Madoc-Jones.

Informal Singing: 10.30pm onwards..... We will need an accompanist and director. Alan will contact Tom Gething to help with this event.

Alan advised that the Rag foundation folk group from Wales are unlikely to attend the Festival as expenses are too high (approx. \$29,000) and so far the British Council has offered only 1,000 pounds in sponsorship. If the group organizes a tour themselves and we offer a spot in the Festival, then approx. cost to us would be around \$7,000.

Two other folk groups have been recommended to Alan; Mabon (Wales), probably same costs as Rag Foundation and a group from Washington DC, Moch Pryderi. To be considered.

Room Allocation:

Registration and Market Place must be set up in secure locations. Westminster Salons 1 and 2 are lockable rooms and can be converted into one large room to accommodate the two if necessary.

Three stations will be needed for registration; one for pre-registration pick-up, one for on site registration and one work table for filling out forms. The banquet ticket exchange (registrants are given a banquet ticket and then exchange it at the station for a white ticket with their table number) can be located in the foyer outside the Westminster Salons.

We should try to avoid using Westminster Salon 3 for seminars unless absolutely necessary.

The Garden Room is most central and will be ideal for the Tea Room and for general socializing. This is also a secure room. Recommend to Brian that the Garden Room becomes the Tea Room and that Westminster 1 and 2 become Market Place/ Registration.

Friday, August 29, Richmond Inn

Ninnau Breakfast: 7.00am to 9.00am

Registration: 9.00am to 5.00pm

Market place: 9.00am to 5.00pm

WNGGA Board of Trustees meeting: 9.00am to 12.00pm (approx. 30 people)

Summit Meeting of Associated Welsh Organizations (approx. 100 people)

Friday, August 29, Richmond Inn.**Seminars: Cost, \$15.00 Can.**

<u>Time:</u>	<u>Code</u>	<u>Seminar</u>	<u>Lecturer</u>
9.00-10.00	Fa 01	Welsh Lessons: Teithiau Cerdded: Beg.	Gaynor Samuels
9.00-10.00	Fa 02	Welsh Saints	Terry Breverton
10.15-11.15	Fa 03	King Copper	Ronald Rees
10.15-11.15	Fa 04	To be determined	Welsh Tourist Board
11.30-12.30	Fa 05	Welsh Lessons: Teithiau Cerdded: Inter.	Gaynor Samuels
11.30-12.30	Fa 06	Welsh Journeys	John Baker
12.45- 1.45pm	Fp 07	From Coal Miner to Diamond Mine Proprietor	Grenville and Eira Thomas
12.45-1.45p	Fp 08	Famous Welsh Pirates	Terry Breverton
2.00-3.00pm	Fp 09	Dylan Thomas in N. America: The Wandering Hero	Dr. Geoffrey Madoc- Jones
2.00-3.00pm	Fp 10	Ysgol Gan:	Rhiannon Acree
3.15-4.15pm	Fp 11	Genealogical Sources at the National Library of Wales	Eirionedd Baskerville
3.15-4.15pm	Fp 12	David Lloyd George: The Early Years	Rufus Adams

Seminars, Saturday, August 29. Cost: \$15.00

10 -11.30am	Sa 13	Welsh Lessons: Teithiau Cerdded: Beginners	Gaynor Samuels
10.15-11.15am	Sa 14	At the Mercy of Words: Dylan Thomas and the Welsh Poetic Tradition	Dr. Geoffrey Madoc- Jones
10.15-11.15am	Sa 15	To be determined	Welsh Tourist Board
10.15-11.45am	Sa 16	Clogging workshop	Ysgol Gerdd
11.30-12.30pm	Sa 17	Ysgol Gan	Rhiannon Acree
11.30-12.30pm	Sa 18	Welsh Journeys	John Baker
12.45-1.45pm	Sp 19	King Copper	Ronald Rees
12.45-1.45pm	Sp 20	Corgis	
1.30-3.00pm	Sp 21	Welsh Business Opportunities	David Williams
1.30-3.00pm	Sp 22	Welsh Lessons: Teithiau Cerdded: Intermediate	Gaynor Samuels
2.00-3.00pm	Sp 23	Genealogical Sources at the National Library of Wales	Eirionedd Baskerville
2.00-3.00pm	Sp 24	David Lloyd George: Episodes from a Tempestuous Life	Rufus Adams

9.00am – 11.00am. WNGGA Annual General Meeting (approx. 150 people)**11.00am – 12.00noon. WNGGA New Board of Trustees Meeting.** (approx. 20 people)

Friday, August 29.

Tour: Parks and Gardens. 9am - 3.00pm

It was agreed that the cost of this tour be \$60 Can (GST included): This cost also includes entry to two locations on the tour and lunch at the Cambrian Hall, sponsored by the Vancouver Welsh Society.

If registration numbers are high for this tour, two buses will be needed, each leaving at different times to regulate numbers attending lunch as capacity at the Cambrian Hall is limited.

Friday August 28 9am to 5.00pm

Eisteddfod

This event will take place in the Ballroom of the Hilton Hotel, Richmond.

Phil circulate an information sheet with list of events; time and day they will perform and approx. time needed for each event and adjudication.

Question as to whether it is feasible to hold the adult choir competition? It was agreed that we should offer this category and see how many entrants we get.

The entrance fees for competitors was discussed and agreed upon.

Youth Choir - free	Cash prize for winner: \$75.00
Youth Solo - free.	Cash prize for winner: \$150.00
Adult Choir - \$50.00	Cash prize for winner: \$150.00
Regular solo - \$15.00	Cash prize for winner: \$75.00
Story Telling -\$15.00	Cash prize for winner \$75.00

Semi-professional - \$30.00 The prize for the winner of this category is one week in Wales plus the entry fee to compete in the Eisteddfod, sponsored by David Morris. The winner will also receive the David G. Morris Trophy.

We have five trophies on hand and need one more. These will be presented to the winners but must be returned for future Eisteddfodau. All entrants will receive a certificate acknowledging their participation.

Phil displayed an engraved glass trophy that he thought would be suitable to present to winners of the Eisteddfod for them to keep. Phil to put together wording for each trophy and Peggy Heath will be asked to do layout with logo.

It was agreed to advertise the Eisteddfod as three sessions. Fri. am.; Fri. pm.. and Sat. am. Should we have a pass for both days or individual tickets for each session? It was agreed that we have a ticket for each session and charge \$12.50 per session.

All entrance fees to the Eisteddfod from competitors are to go directly to Phil. We will make up the entry form and they will be mailed out with registration forms by HQ.

An accompanist will be needed for this event and there will likely be a fee involved.

Alan will take a proposal to the next WNGGA meeting that they donate a trophy to the Eisteddfod.

Friday, August 29

Gourmet Lunch: 10.30am to 4.30pm

John Bishop has offered to take a maximum of 30 people for lunch at an organic farm in Abbotsford, where he will cook a gourmet meal. This will be available to the first 30 who register for this function. A separate form will be sent out with registration forms specifying payment by cheque or money order only. The lunch forms and money to be returned to Helen. Registrants will be informed whether or not they have been successful in obtaining this special lunch.

Cost: \$100.00 per person

Alan will ask John Bishop to have his cook book available for purchase.

Banquet: Richmond Inn.

The ballroom will hold a maximum of 700 people; each table will accommodate 11 guests.

Menu: soup (?leek), salad, entrée (three choices: vegetarian/meat/fish) and dessert (crème caramel/fresh fruit). There will be an open bar and/or guests can purchase a bottle of their choice for their table.

Cost of ticket for this function: \$60 Can. This includes post banquet entertainment.

Bron and Kath Journey will entertain for approx. 60 minutes followed by an informal social evening (?Noson Lawen).

Saturday, August 30, 2003

Tour: Multicultural. 9.30am to 3.00pm

Cost: \$65.00 Can. This includes admission to Sun Yat Sen Garden and the Museum of Anthropology, U.B.C.

Saturday August 30.

Grand Concert: Orpheum Theater, Vancouver.

Featuring: The Duvant Male Choir, Baritone soloist, Jason Howard and a cameo appearance by Ysgol Gerdd Ceredigion. The artists are all sponsored.

Tickets: \$35.00 for registrants and \$40.00 for others.

Sunday August 31, 2003

Church Service: 10.00am at the Richmond Inn. The minister will be Rev. Ronald Rees, Liverpool. David is liaising with Rev. Rees to organize the order of service. Bron and Kath Journey will perform special music.

Sunday August 31.

Gymanfa Ganu: Session 1: 2.00pm to 4.30pm

Venue: ? Richmond Senior Secondary School, which is in the process of being built at this time. We will probably need a shuttle bus for any disabled visitors.

Haydn James (Wales) will direct and will select the hymns. The accompanist has not yet been decided on. The winner(s) of the Eisteddfod will also perform at this time.

Non registrants will be charged \$5.00 Can. for each session they attend.

There will be an inter-sessional meal at a cost of \$25.00 Can. per person. It will be decided later whether we offer a boxed lunch or a deli sandwich buffet.

Session 2: 7.00pm to 9.00pm

Haydn James will direct and special music will be performed by Ysgol Gerdd Ceredigion. This will be followed by the Closing Ceremonies.

The evening will continue with informal community singing and/or Poems and Pints.

Outstanding Issues and Action Points:

Ellis gave hand-outs for our perusal:

1. Items that will be provided by HQ. to our venue.
2. Suggested solutions to problems observed form registration at the Gymanfa Ganu, Harrisburg PA, 2002
3. A list of topics that should be addressed.
Any topic not yet addressed will be brought up at the next meeting.

Next meeting: Saturday December 7, 2003