

M E M O

TO: WNGGA Board of Trustees

FROM: *Mary M. Mergenthal Ellis J. Jones*
Mary M. Mergenthal and Ellis J. Jones
1999 Minneapolis National Gymanfa Ganu Venue Committee Co-Chairpersons

DATE: March 31, 2000

SUBJECT: Final Report for 1999 Minneapolis National Gymanfa Ganu

On behalf of the Minnesota Gymanfa Ganu Association, the St. David's Society of Minnesota, and the St. David's Society of Minnesota Foundation, we extend to the WNGGA Board of Trustees our appreciation for the opportunity to host the 1999 National Gymanfa Ganu in Minneapolis, Minnesota, September 2-5.

This final report includes this cover memo and a narrative summarizing the event according to the numbered listing given below.

The Minneapolis Venue Executive Committee was pleased with the success of the 1999 National.

Numbered Narrative Sections:

- | | |
|---------------------------------------|---|
| 1. Invitation | 21. Quilt Exhibit |
| 2. Basic Structure of Venue Committee | 22. Eisteddfod |
| 3. Schedule | 23. Folk Concert and Twmpath |
| 4. Housing | 24. Informal Singing |
| 5. Budget | 25. National Gymanfa Ganu Banquet |
| 6. Publicity | 26. Grand Concert |
| 7. Registration and Program Booklet | 27. Church Service and Cymanfaoedd Canu |
| 8. Volunteers Coordination | 28. Welsh-English Church Service |
| 9. Tours | 29. Sunday Cymanfaoedd Ganu |
| 10. Marketplace | 30. Cassette/CD Recording |
| 11. Tea Room | 31. Final Financial Report |
| 12. Welsh Cakes | 32. Recommendations for Future Venues |
| 13. Photo Display | |
| 14. Welsh World for Youth | |
| 15. WNGGA Walk | |
| 16. Local Venue Insurance Coverage | |
| 17. On-site Medical Assistance | |
| 18. Airline Discount | |
| 19. Board of Trustees' Events | |
| 20. Seminars | |

THE 1999 MINNEAPOLIS NATIONAL GYMANFA GANU

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3
4 **1. Invitation.** In 1996, by consensus, representatives of the Minnesota Gymanfa Ganu
5 Association and the St. David's Society of Minnesota agreed to extend an invitation to the
6 WNGGA Board of Trustees to hold the 1999 National Gymanfa Ganu in Minneapolis,
7 Minnesota. On behalf of the two groups, Mary Morris Mergenthal and Ellis J. Jones, serving
8 as Co-Chairpersons, presented a written invitation to the WNGGA Board of Trustees at the
9 September 1, 1996, Board meeting in Utica, New York.

10
11 The initial dates for the invitation were for August 12-15. It was felt that a change in date
12 from Labor Day weekend would enable a broader spectrum of persons to attend without the
13 conflicts with the start of schools. In the Board of Trustees discussion, it was finally agreed
14 that the invitation would be accepted but for Labor Day Weekend, 1999.

15
16 There was no written confirmation of the terms and conditions imposed by the WNGGA and
17 a misunderstanding arose over the allocation of the registration fee.

- 18
19 **2. Basic Structure of Venue Committee.** The following persons agreed to be the Venue
20 Executive Committee for coordinating the planning involved with hosting the 1999 National:

21
22 Mary Morris Mergenthal, Co-Chairperson, St. Paul, Minnesota
23 Ellis J. Jones, Co-Chairperson, St. Peter, Minnesota
24 Marveen Minish, Secretary, Minneapolis, Minnesota
25 David Edwards, Treasurer, Minneapolis, Minnesota
26 Frank Siegle, At Large, Minneapolis, Minnesota
27 Kay Thomas, At Large, Minneapolis, Minnesota
28 Judith Evans Warner, At Large, Minneapolis, Minnesota
29

30 In January, 1999, David Edwards resigned because of other commitments and Robert Minish,
31 Esq., Minneapolis, Minnesota, accepted the Treasurer's position.

32
33 Over the months preceding and following the 1999 National, the Minneapolis Venue
34 Executive Board met 27 times. In the early meetings, an overall schedule was worked out
35 with an identification of needed committees or groups to have responsibility for segments. A
36 member of the Venue Executive Committee served as liaison to each of the subgroups or
37 committees so that communication was maximized.

- 38
39 **3. Schedule.** The general overall schedule which was drawn up and approved by the Venue
40 Executive Committee was as follows:

41
42 Thursday, September 2

43 Tours
44 Marketplace
45 Folk Concert
46 Welcoming Te Bach
47 Informal Singing
48

49 Friday, September 3

50 Tours
51 Marketplace
52 Seminars
53 Eisteddfod Preliminary Round

1 Friday (continued)

2 Banquet

3 Informal Singing

4
5 Saturday, September 4

6 Tours

7 Marketplace

8 Annual General Meeting

9 Welsh World for Youth

10 Seminars

11 Eisteddfod Finals

12 Grand Concert

13 Informal Singing

14
15 Sunday, September 5

16 Marketplace

17 Welsh-English Church Service

18 Afternoon Gymanfa Ganu

19 Inter-session Meal

20 Evening Gymanfa Ganu

21 Farewell Te Bach

- 22
23 4. **Housing.** After reviewing proposals from hotels in downtown Minneapolis, it was agreed
24 that the Headquarters Hotel would be Hilton Hotel and Towers, one of the largest in the Twin
25 Cities of Minneapolis and St. Paul. The special hotel room rate which was agreed upon was
26 \$95 single or double (plus tax). Other nearby hotels/motels were identified in the Registration
27 Information flyer for persons who wished to secure somewhat less expensive housing. The
28 Venue Executive Committee signed only one contract--with the Hilton Hotel and Towers.
- 29
30 5. **Budget.** A tentative budget was worked out with the Registration Fee set at \$15 per person
31 and estimates on costs for the various activities to be held during the National. It was agreed
32 that to encourage registrations before the "last minute," the registration fee starting August 1,
33 1999, would be set at \$20. It was agreed to request a \$5,000 loan from the WNGGA to meet
34 initial costs such as printing. The loan was repaid in May, 1999, from registration receipts.
35 The preliminary budget exceeded \$100,000 based upon an estimated 1,200 registering for the
36 event. The budget contemplated using the entire registration fee to pay expenses incurred by
37 the Minneapolis venue.
- 38
39 6. **Publicity.** The Venue Committee prepared news releases to be printed monthly in NINNAU
40 and Y DRYCH. In addition a preliminary information flier was distributed at the previous
41 venue (Columbus--1998). Copies of the flier were also distributed to members of WNGGA
42 and later to several thousand churches in Minnesota and to pan-Celtic events in Minnesota.
- 43
44 7. **Registration and Program Booklet.** In reviewing the various activities which would require
45 a great deal of day-to-day consultation, it was agreed that Registration and publishing of the
46 Program Booklet could be done outside the metropolitan area. Most of the other activities
47 scheduled for the National were coordinated in the Twin Cities. WNGGA International
48 Headquarters staff agreed to process the registrations as an initial step to involve the national
49 organization more in the work of the local venue. In working out the logistics for handling
50 registrations, over 1,000 pre-registration packets were prepared by the Registration Team at
51 the International Headquarters.
- 52
53

1 At the hotel, the registration area was carefully designed to provide separate locations for
2 distributing pre-registration packets, for distributing banquet table reservation tickets, and for
3 all other on-site registrations. A conscious decision was made to not use a computer in the
4 registration area. Name tags were prepared immediately for on-site registrants by using a
5 correcting selectric typewriter with an executive element. This proved to be very satisfactory.
6

7 The program booklet involved selling of ads and securing information from a large number of
8 persons involved with the overall program of the National. It was agreed that 2,000 program
9 booklets would be printed so that there would be extra copies available for use by
10 Headquarters staff to send copies to persons who had made special contributions but had not
11 been able to attend the national, to the upcoming Ottawa venue for use in selling ads for their
12 National, and to send copies in response to requests that might be sent to the Headquarters.
13 In keeping with tradition, the full page ad for the next venue was placed inside the front cover
14 and was complimentary to the next venue. The prices for the other ads were determined by
15 the booklet committee.
16

17 **8. Volunteers Coordination.** A special form was distributed extremely widely throughout the
18 Minneapolis-St. Paul metropolitan area and to all members of both the Minnesota Gymanfa
19 Ganu Association and the St. David's Society encouraging the respondents to volunteer for
20 one or more special tasks such as ticket taker, seminar introducer, host/hostess, etc. Over
21 150 persons assisted the Venue Executive Committee. At the National the volunteers were
22 given distinctive "pinnies" to wear which helped the registrants know that those were persons
23 who could provide assistance if there were questions. A special training session was held a
24 week before the National for as many volunteers as possible who could attend so that the
25 Venue Executive Committee might orient them to the overall plan for the National.
26

27 **9. Tours.** After much discussion it was agreed that arrangements for tours of the Twin Cities
28 area should be handled by a professional organization entitled Metro Connections, Inc.
29 Although this would not provide income to the venue, it did make it possible to utilize
30 members in other ways rather than being involved with the details for arranging and
31 conducting the tours. Metro Connections consulted with the liaison person on the Venue
32 Executive Committee and worked out six tours--three on Thursday, two on Friday, and one
33 on Saturday. Arrangements were made for Metro Connections to prepare an information
34 flyer which was duplicated and included in the Registration Information packet distributed
35 world wide. Those desiring tours registered with Metro Connections directly.

36 **10. Marketplace.** After considerable discussion, it was agreed that most of the physical
37 arrangements for the Marketplace would be worked out with a professional company entitled
38 Brede Exposition Services. The contacts with potential vendors were made by members of
39 the Venue Executive Board. Again, this allowed the better use of personnel in other ways. It
40 was agreed that there would need to be one or two persons designated by the Venue
41 Committee during the actual National. The number of displays by category were: vendors--
42 9; organizations--11; publications--5. All of the displays were arranged within one room--one
43 section of the main ballroom. The Venue Committee worked out arrangements so that there
44 was very tight off-hours security which was appreciated by all who had displays. In
45 arranging the displays in the marketplace, a central area was set aside for the Tea Room.
46 This, too, was appreciated by the vendors as it brought shoppers to their displays. The next
47 year's venue was not charged for their display. By mutual agreement it was located outside
48 the marketplace next to the entrance. This allowed information to be available to not only
49 those entering the marketplace but also others who just walked by. A disadvantage was that
50 they did not have the complete security of displays located within the marketplace room.

51 **11. Tea Room.** This proved to be successful financially and was a means of drawing persons
52 into the marketplace. Special negotiations had to be conducted with the hotel over the

1 question of serving the Welsh cakes. The resolution of the negotiations was beneficial to the
2 Venue Executive Committee. The venue committee insisted that all tea for national functions
3 be brewed. This would not have happened without the committee's insistence but was much
4 appreciated by participants.

- 5
- 6 **12. Welsh Cakes.** Minnesota laws are exceptionally strict on not allowing food to be brought
7 into hotels unless it has been prepared in a certified kitchen. The Venue Executive
8 Committee, based on previous experience, contracted with the Dining Service of Gustavus
9 Adolphus College to make 600 dozen (7200). The Welsh cakes were served at the Welcome
10 Te Bach on Thursday evening, at the Tea Room during the days, and at the Farewell Te Bach
11 on Sunday evening. Even though there were no limits on how many Welsh cakes a person
12 might take, only about 5500 were used. The Welsh cakes left over were sold but it was
13 acknowledged that for future Cymanfaoedd, approximately 4 or 5 per person would be
14 sufficient.
- 15
- 16 **13. Photo Display.** Arrangements were made to display and sell photographs taken by a Welsh
17 photographer. The prints were sent from Wales, a few of the prints were sold, and the
18 remaining ones then sent back to Wales. In the view of the Venue Committee this venture
19 did not prove to be very successful.
- 20
- 21 **14. Welsh World for Youth.** Because of a conflict with Minnesota schools, plans for youth
22 activities were limited to Saturday. A subcommittee planned a number of features for the
23 young people who were attending the National Gymanfa Ganu. Older youth were taken on a
24 hiking tour of the downtown Minneapolis area while the younger children worked on
25 activities. The morning ended with an original marionette play entitled "Caradog the Dragon"
26 by a local woodcarver. As a part of the Cymanfaoedd sessions on Sunday, Welsh-oriented
27 activity packets were made available to young children attending the Sunday sessions.
- 28
- 29 **15. WNGGA Walk.** About 40 persons participated in a special WNGGA Walk on Sunday
30 morning from the hotel out to a city park and back--a distance of approximately one to three
31 miles depending upon each person's choice of routes. A special WNGGA Walk t-shirt was
32 available for any persons wishing to purchase one.
- 33
- 34 **16. Local Venue Insurance Coverage.** Because insurance carried by the WNGGA National
35 covers only the International Headquarters and the Board of Trustees, the 1999 Minneapolis
36 National took out a special policy for not only the four days of the event but also the day
37 before and the day after. The Committee strongly urges that WNGGA National look into the
38 possibility of a rider to cover the local venue.
- 39
- 40 **17. On-site Medical Assistance.** During each of the major events of the 1999 National a medical
41 person was on duty in case of unexpected health problems on the part of registrants.
42 Although the cost was a little over \$400, it was deemed extremely important to have such
43 service available for almost instantaneous response because the nearest hospital was about 10
44 minutes away.
- 45
- 46 **18. Airline Discount.** The 1999 Minneapolis Venue Committee signed a contract with Delta Air
47 Lines whereby by calling a specific phone number, persons could get a discounted rate to fly
48 to the Minneapolis-St. Paul International Airport.
- 49
- 50 **19. Board of Trustees Events.** Working closely with the International Headquarters and the
51 International President, several special events directly involving the Board of Trustees were
52 scheduled: a) Round Table Breakfast on Friday morning; b) WNGGA Board of Trustees on
53 Friday morning, 9:00 to 12:00; c) WNGGA Annual General Meeting on Saturday morning

1 with no conflicting events scheduled for the first hour; and d) WNGGA New Board Breakfast
 2 on Sunday morning. Arrangements for these were made and paid for by WNGGA in
 3 cooperation with the local Venue Executive Committee.
 4

5 **20. Seminars.** Since the 1978 Minneapolis National Gymanfa Ganu when the first seminars were
 6 offered at a National, the interest in having such activities has grown considerably. A
 7 Seminars Committee drew up a list of possible talks and possible speakers. The net result of
 8 the planning provided 42 seminar opportunities for persons choosing to register for the 1999
 9 National. By careful scheduling each registrant had the opportunity to register for up to seven
 10 different topics. Unexpectedly the costs for media/audio visual materials for the seminars
 11 ended up considerably over what had been budgeted.
 12

13 **21. Quilt Exhibit.** A special quilt exhibit with three seminars was held during the Minneapolis
 14 National. The quilts were sent from Wales and this proved to be extremely popular in
 15 drawing quilters from the Upper Midwest area of the United States to the National.
 16

17 **22. Eisteddfod.** Competition categories were established for vocal and instrumental soloists and
 18 ensembles with the preliminary round on Friday afternoon and the finals on Saturday
 19 afternoon. Registrants for these categories identified themselves as amateur or artist. A
 20 literary element was added to the 1999 Eisteddfod with no competition being used. Written
 21 entries were published and recitations were given. There were 25 total entries in the
 22 competitions. To assist the Eisteddfod registrants, the Venue Committee arranged for practice
 23 times on Thursday for those who were competing.
 24

25 **23. Folk Concert and Twmpath.** A lengthy discussion concerned whether to have a Noson
 26 Lawen or a Folk Concert on the opening night. Because of time constraints, it was agreed to
 27 have the Folk Concert with Welsh dancing following before the Informal singing. From the
 28 beginning of the planning process, the Venue Executive Committee unanimously agreed to
 29 limit the number of activities so that persons registered for the event would not be too
 30 exhausted to enjoy the climax events - the Sunday afternoon and evening Cymanfaoedd Canu.
 31

32 Because of the Labor Day weekend date, the Venue Committee found that it was almost
 33 impossible to use any folk groups from Wales, since all included one or more teachers. The
 34 folk group which was used was from the United States and was a Celtic group rather than a
 35 Welsh group.
 36

37 A special ceremony preceding the Folk Concert was used to officially open the National
 38 Gymanfa Ganu. A procession of representatives of the Celtic Nations led the parade followed
 39 by the WNGGA International Officers and members of the Board of Trustees. Following
 40 "Welcoming Comments" in the language of each of the Celtic Nations, the WNGGA
 41 International President officially announced that the 1999 National Gymanfa Ganu was
 42 officially open. This was followed by the singing of the national anthems of the United States
 43 (host country), Canada, and Wales.
 44

45 **24. Informal Singing.** Because several members of the Venue Executive Committee had attended
 46 numerous previous nationals, it was agreed that a highlight of each national has been the
 47 informal singing which takes place late each evening. Because of previous situations where it
 48 was left to be held on a "spontaneous" basis, the Minneapolis Venue Committee decided to
 49 structure it by providing for three directors and accompanists on Thursday, Friday, and
 50 Saturday evenings starting at about 9:30 if possible. This procedure enabled nine conductors
 51 to direct for a half hour each and for those attending the night events to eagerly anticipate this
 52 special event.
 53

- 1 **25. National Gymanfa Ganu Banquet.** Over 550 persons attended the banquet in the main
 2 ballroom of the headquarters hotel. The program featured raconteur Gareth Daniel from
 3 Merthyr Tydfil as well as a girls choir from Builth Wells, Wales. In addition, a video
 4 presentation from the Wales Tourist Board was included as a part of the program. Two
 5 special highlights of the Banquet were helping the cousins from Wales and the United States
 6 who have never met to find each other and the round of applause for the woman, over 100
 7 years old, who was at the banquet with her daughters.
 8 A two-step table reservation system was used. Those persons who ordered banquet tickets on
 9 their reservation form were given a Banquet Ticket which was exchanged for a Banquet Table
 10 Reservation Ticket near the main registration desk of the Gymanfa Ganu. Tables were
 11 assigned numbers with 10 seats per table and only 10 tickets per table were issued. The
 12 procedure went extremely smoothly and is highly recommended as the procedure of choice
 13 for future banquets.
- 14 **26. Grand Concert.** Since this was the last National Gymanfa Ganu of the 20th Century, it was
 15 agreed that the featured choir at the Grand Concert would be the North American Welsh
 16 Choir. Members of the choir were drawn from across the continent. In addition, Jeremy
 17 Huw Williams, Welsh operatic baritone, was a featured soloist. The Venue Executive
 18 *Committee made a conscious choice to limit the Grand Concert to just the Choir and the*
 19 *Soloist.* Because of a misunderstanding, the concert lasted longer than planned and, as a
 20 result, the informal singing on Saturday drew a very small number of persons back at the
 21 hotel.
- 22
 23 **27. Church Service and Cymanfaoedd Canu.** Very early it was agreed that the Welsh-English
 24 Church Service and both the afternoon and evening Cymanfaoedd would be held at the First
 25 Baptist Church located about four blocks from the hotel. However, when it was learned that
 26 the church was not air conditioned, the Venue Committee reconsidered and worked out
 27 arrangements with Central Lutheran Church located about three blocks from the hotel. The
 28 church agreed that the Welsh-English Church service could be a part of their 11:00 a.m.
 29 service and that the sanctuary could be used for both afternoon and evening sessions of the
 30 Cymanfa.
 31
- 32 **28. Welsh-English Church Service.** As stated above, by prior agreement, Central Lutheran
 33 Church allowed its 11:00 regular service to be modified to be a Welsh-English church
 34 service. Four Welsh hymns were sung, the Reverend Vivian Jones, Pontardawe, Wales,
 35 presented the sermon bilingually, and a memorial service for deceased WNGGA members was
 36 held immediately following the Lutheran service. The Venue Executive Committee also was
 37 able to secure over 1,100£ for Cytûn, an ecumenical ministry in Wales, by using a special
 38 envelope in which Gymanfa Ganu registrants were able to place their donation.
 39
 40 Some difficulties were encountered at the church when several changes were instituted at the
 41 last minute. The Venue Executive Committee received a letter from the Senior Pastor in
 42 which he expressed hope that the changes were not too difficult to accommodate. However,
 43 because it was that church's regular service and not entirely WNGGA's, there was no
 44 recourse but to accept the changes.
 45
- 46 **29. Sunday Cymanfaoedd Canu.** A special review committee was established by the Venue
 47 Executive Committee to identify possible conductors and accompanists for the Sunday
 48 Cymanfaoedd. The original list of ten names of conductors was narrowed and each one was
 49 asked to state their philosophy of what a Gymanfa Ganu should be. Meirwyn Walters, Esq.,
 50 of Boston, Massachusetts, clearly stated his feelings that it was a worship service through the
 51 medium of the words and the music of the hymns. On this basis he was chosen. The
 52 organist accompanist chosen after a similar review process conducted by Mr. Walters, was

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 48 medium of the words and the music of the hymns. On this basis he was chosen. The
 49 organist accompanist chosen after a similar review process conducted by Mr. Walters, was
 50
 51
 52

1 Karen Jones Wojahn, Windom, Minnesota. Ms. Wojahn had served as the pianist/organist
2 for the Minnesota Gymanfa Ganu for many, many years prior to the 1999 Minneapolis
3 National.
4

5 One of the highlights of the afternoon session was a Youth Choir formed with youth of all
6 ages from several states and the young singers from Wales. They had received rehearsal
7 tapes and those in the Twin Cities met several times. The entire group was able to meet
8 twice for brief rehearsals during the Gymanfa weekend. Membership was invited in the
9 registration folder and in articles in national Welsh-American newspapers.

- 10
11 **30. Cassette/CD Recording.** The Venue Executive Committee made arrangements to have the
12 Sunday afternoon and evening sessions recorded. It was agreed that there should be cassettes
13 and CDs made available. It was acknowledged that the sale of these items would continue
14 long after the conclusion of the National. Therefore, it was agreed to have the WNGGA
15 International Headquarters handle the processing of orders and distribution of the
16 cassettes/CDs.

17
18 Headquarters would receive the income from the sales, would process the payment for
19 production, would process Minnesota Sales Tax reports, secure packaging materials, and
20 distribute the items to those who had ordered them. A careful accounting would be kept by
21 Headquarters so that any excess income would be shared on a regular basis with the
22 Headquarters and the two sponsoring organizations--Minnesota Gymanfa Ganu Association
23 and St. David's Society of Minnesota.
24

- 25 **31. Final Financial Report.** Attachment A shows the final financial report. The Minneapolis
26 Venue Executive Committee is pleased to report that it not only broke even on the event but
27 was able to provide a share of the profits with the National WNGGA.
28

- 29 **32. Recommendations for Future Venues.** A crucial question which should be asked of each
30 venue committee in the future after their event is over is "If you knew then, what you know
31 now, what would you have done differently?" Listed below are the collective responses from
32 the 1999 Minneapolis Venue Executive Committee:
33

- 34 a. The Minneapolis Venue Executive Committee feels very strongly that there needs to
35 be very clear written clarification about the budgeting process in terms of what is to
36 be paid to National. Because no written statement had been provided to the
37 Minneapolis Venue Committee in the early stages, there was a misunderstanding
38 between the Venue Committee and the WNGGA National.
39
40 b. In negotiating with groups from Wales, future venues must be aware of legal aspects
41 such as visas, work permits, etc. This proved to be a greater challenge than expected
42 for the Minneapolis Venue Executive Committee.
43
44 c. In working out the time schedule, local venue committees need to be aware of the
45 need to schedule practice times for performers.
46
47 d. Wherever possible, the events of the National should be scheduled on one floor of the
48 headquarters hotel. This proved to be a tremendous benefit to the Minneapolis
49 National.
50
51 e. Vendors in the Marketplace need to be alerted to the local state sales tax
52 requirements.
53

- 1 f. Registration materials for the Marketplace need to be explicitly clear in terms of
2 payment of both registration (processing) fee and table rental. It is imperative to
3 make very clear to hotel staff that vendors need off-hours security of the marketplace
4 space.
5
- 6 g. Local venues should seek underwriting for various activities to assist with the funding
7 of the National. This is an area in which the National WNGGA can provide
8 assistance.
9
- 10 h. The process of on-site registrations resulted in a very substantial cash flow situation.
11 Local venues need to be prepared particularly for this on Thursday and Friday of the
12 National.
13
- 14 i. Tickets should be sold for any public walk-ins for any of the general session
15
- 16 j. Because of the importance of publicity, one or two persons who are familiar with a
17 variety of media should coordinate the publicity efforts as her/his/their primary
18 responsibility.
19
20
21

1999 MINNEAPOLIS NATIONAL GYMANFA GANU

TREASURER'S FINAL REPORT

Inception Through March 4, 2000

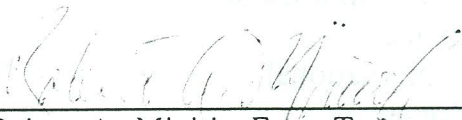
OVERALL SUMMARY

Total Receipts	\$140,505.68
Total Expenses	<u>132,325.27</u>
Surplus	\$ 8,180.41

DISTRIBUTION OF SURPLUS

WNGGA	\$4,090.20*
Minnesota Gymanfa Ganu Association	2,045.10
St. David's Society of Minnesota	2,045.11

*WNGGA also received \$2 of paid registration fees (\$1,944) before the books were closed. WNGGA will receive final \$3 of paid registration fees (\$2,916) from sale of Minneapolis CD/Cassette recordings.



Robert A. Minish, Esq., Treasurer

Financial Summary
Income and Expenses

Receipts

Registrations	16,465.00
Activities and Events	70,313.00
Contributions	27,520.61
Eisteddfod Entry Fees	383.00
Program Ads	3,105.00
Marketplace	3,981.50
Other Income	4,428.12
Cash Income (on-site)	<u>14,309.45</u>

TOTAL RECEIPTS

\$140,505.68

Expenses

Advertising	2,422.89
Printing	13,140.88
Postage	1,281.33
Metro Connections	4,360.00
Refunds	1,976.00
Folk Concert	1,200.00
Seminars	4,162.75
Banquet	789.84
Eisteddfod	1,334.30
Grand Concert	20,982.81
Sunday Gymanfa Ganu	9,352.80
Marketplace	3,572.00
Raesch International	9,940.88
Seed Money	6,000.00
Insurance	476.70
WNGGA	5,854.50
Welsh Cakes	1,650.00
Minneapolis Hilton & Towers	40,349.81
Walk	450.50
WWY	1,088.20
Miscellaneous	<u>1,939.08</u>

TOTAL EXPENSES

\$132,325.27

Surplus

\$ 8,180.41

M E M O

*Bob
Munish*

TO: Mary Mergenthal
 FROM: Ellis Jones
 DATE: September 10, 1999
 SUBJECT: Summary of Income brought back to St. Peter

<u>Event</u>	<u>Checks</u>	<u>Bills</u>	<u>Coins</u>	<u>Totals</u>
Tea Room	\$ 2.50	\$ 1,770.00	\$9.25	\$1,781.75
Welsh Cake Sales	330.00	340.00		670.00
Videos	20.00	30.00		50.00
Concert Tickets Only	812.00	543.00		1,355.00
Misc.(1)	<u>3,338.00</u>	<u>10,944.00</u>	—	<u>14,282.00</u>
Totals	(4)\$4,502.50	(3)\$13,627.00	(3)\$9.50	(2)\$18,138.75

(1) Because of the intense and quick processing required at the registration desk, it was not possible to sort out payments by category.

(2) Does not include charge cards or on site registrations. They will be processed within two weeks after Mary Henry returns from vacation.

(3) Deposited at First National Bank, St. Peter, and then transferred to 99 Minneapolis National.

(4) Deposited at Riverside Bank, Minneapolis, into 99 Minneapolis National account.

The Welsh National Gymanfa Ganu Association - Registrations/Payments Summary

Week Ending	Registrations		Payments		Week Ending	Registrations		Payments	
	Week	Cum.	Week	Cum.		Week	Cum.	Week	Cum.
Feb. 6	0	0	\$ 0	0	June 5	12	310	\$ 913	31,880
Feb. 13	0	0	0	0	June 12	19	329	1,569	33,449
Feb. 20	3	3	329	329	June 19	19	348	1,743	35,192
Feb. 27	10	13	793	1,122	June 26	55	403	4,759	39,951
Mar. 6	37	50	3,590	4,712	July 3	19	422	1,688	41,639
Mar. 13	18	68	2,198	6,910	July 10	29	451	2,834	44,473
Mar. 20	27	95	2,550	9,460	July 17	84	535	6,969	51,442
Mar. 27	19	114	2,211	11,671	July 24	65	600	5,140	56,582
Apr. 3	13	127	1,596	13,267	July 31	48	648	3,845	60,427
Apr. 10	26	153	2,875	16,142	Aug. 7	117	767	8,587	69,014
Apr. 17	21	174	2,195	18,337	Aug. 14	57	824	4,346	73,360
Apr. 24	20	194	2,210	20,547	Aug. 21	57	881	4,116	77,476
May 1	18	212	1,971	22,518	Aug. 28	79	960	5,866	83,342
May 8	24	236	2,205	24,723	Sept. 4				
May 15	8	244	1,284	26,007					
May 22	28	272	2,579	28,586					
May 29	26	298	2,381	30,967					

1999 Minneapolis National Gymanfa Ganu Tentative Budget (As of February 7, 1999)

Estimated Income:

Seed money from WNGGA	\$ 5,000
Registrations (based on 1,500 @ \$15)	22,500
Delete Marketplace as Income if we go with Brede	
Program booklet ads	6,000
Folk evening (based on 600 @ \$10)	6,000
Seminars (based on 230 ave/session x 7 @ \$7)	11,270
Welsh World for Youth and Marionette Play (based on 50 @ \$5)	250
Eisteddfod (based on 300 @ \$7)	2,100
Banquet (based on 600 @ \$40)	24,000
Grand Concert (based on 1,200 @ \$20)	24,000
Tea Room (1,000 @ \$2)	2,000
Inter-session meal (700 @ \$8)	5,600
Contributions:	
Wales Tourist Board	5,500
Individual Contributions	6,000
Underwriting of specific items	<u>5,000</u>

TOTAL ESTIMATED INCOME **\$125,220**

Estimated Expenses

Registration and administration	\$4,000
Printing and publicity (includes fliers, ads, program booklet)	9,500
Signage	2,000
Shuttle buses	2,500
Marketplace (Ottawa booth)	200
Tea Room and Te Bach (Based on 600 Doz Welsh cakes @ \$2.75/doz--\$1650 +\$1,000 for tea/coffee & service)	2,650
Eisteddfod (Includes \$500 each Jeremy and Tegwyn + \$1,200 Tegwyn's flight + \$600 Wesley Rental + money for local publicity and printing collection of literary entries--\$200)	3,000
Folk evening	5,000
Banquet (Based on 600 @ \$35 = \$21,000 + \$500 and \$1,200 for his flight and for musicians and decorations)	22,700
Welsh World for Youth (Includes \$500 for marionette play)	1,000
Seminars (Includes \$5,600 honorarium and travel and \$1,100 accessories based on more accurate projects and actual promises now made)	6,700
Wales Tourist Board Reception (This needs doublechecking)	1,000
Grand Concert (Includes \$20,000 choir + \$4,400 Jeremy Huw Williams [fee and travel] + \$500 Kathryn Ananda-Owens + \$3,000 misc. expenses and publicity + \$1,000 Central rental.)	28,900
Sunday events (Includes Central rental [church + meal rooms], \$1,300; \$500 honorarium to Vivian Jones [no travel]; \$1,500 for Meirwyn Walters [includes travel]; \$500 for Karen Wojahn [No travel]; \$3,850 for 700 meals at \$5.50)	7,650

TOTAL ESTIMATED EXPENSES **\$ 96,800**

ESTIMATED EXCESS INCOME **\$ 28,420**

Estimated Income:

Seed money from WNGGA	\$ 5,000
Registrations (based on 1,500 @ \$15)	22,500
Delete Marketplace as Income if we go with Brede	
Program booklet ads	6,000
Folk evening (based on 600 @ \$10)	6,000
Seminars (based on 230 ave/session x 7 @ \$7)	11,270
Welsh World for Youth and Marionette Play (based on 50 @ \$5)	250
Eisteddfod (based on 300 @ \$7)	2,100
Banquet (based on 600 @ \$40)	24,000
Grand Concert (based on 1,200 @ \$20)	24,000
Tea Room (1,000 @ \$2)	2,000
Inter-session meal (700 @ \$8)	5,600
Contributions:	
Wales Tourist Board	6,500
Individual Contributions	6,000
Committed Underwriting of specific items	5,000
Minnesota Groups	<u>1,000</u>
TOTAL ESTIMATED INCOME	\$127,220

Estimated Expenses

Registration and administration	\$4,000
Printing and publicity (includes fliers, ads, program booklet)	9,500
Hotel Rooms for VIPs	4,500
Signage	2,000
Shuttle buses	2,500
Marketplace (Ottawa booth and WNGGA Table)	200
Tea Room and Te Bach (Based on 600 Doz Welsh cakes @ \$2.75/doz--\$1650 +\$1,000 for tea/coffee & service)	2,650
Eisteddfod (Includes \$500 each Jeremy and Tegwyn + \$1,200 Tegwyn's flight + \$600 Wesley Rental + money for local publicity and printing collection of literary entries--\$200)	3,000
Folk evening	5,000
Banquet (Based on 600 @ \$35 = \$21,000 + \$500 and \$1,200 for his flight and for musicians and decorations)	22,700
Welsh World for Youth (Includes \$500 for marionette play)	1,000
Seminars (Includes \$5,600 honorarium and travel and \$1,100 accessories based on more accurate projects and actual promises now made)	7,650
Wales Tourist Board Reception (This needs doublechecking)	1,500
Grand Concert (Includes \$20,000 choir + \$4,400 Jeremy Huw Williams [fee and travel] + \$500 Kathryn Ananda-Owens + \$3,000 misc. expenses and publicity + \$1,000 Central rental.)	28,900
Sunday events (Includes Central rental [church + meal rooms], \$1,300; \$500 honorarium to Vivian Jones [no travel]; \$1,500 for Meirwyn Walters [includes travel]; \$500 for Karen Wojahn [No travel]; \$3,850 for 700 meals at \$5.50)	7,650
Reimbursement to Minnesota Groups	1,000
Reimbursement to WNGGA	<u>5,000</u>
TOTAL ESTIMATED EXPENSES	\$108,750

ESTIMATED EXCESS INCOME \$ 18,470