

St. Paul 87 8/24/87

1987 NATIONAL GYMANFA GANU COMMITTEE MEETING JULY 14, 1987

Present: Mae Anderson, Jack Davis, Walter Carlock, Judy Cilcain, Eleanor Wylie, Mary Mergenthal, Marveen Minish, Walter Carlock

The minutes of the previous meeting were approved.

The treasurer reported a checkbook balance of \$29,814.51. Donations for the Welsh cakes have not been coming in as fast as hoped; however, some were received that night.

Judy Cilcain reported on registration statistics. Registrations currently stand at 505. The Noson Lawen registrations are 337; Banquet registrations 372; WAY luncheon 54; Concert 468. 221 persons have registered for various seminars on Friday; Saturday seminars total 273.

Judy Cilcain wished a notation made in the minutes to recommend for the next Gymanfa that the registration form NOT be shortened. The new form does not give space to register two or more persons separately; therefore, her workers cannot separate which function which person wishes to attend, if more than one registrant is listed per form. The first format of the registration blank, in which there is complete registration material for each of two registrants is highly recommended for ALL registration forms.

It was noted that hymnals can be ordered and sent to the hotel in care of Judy Cilcain, and the hotel will hold them for us.

The question of refunds was discussed, since a few requests have been received. It was felt that the registration fee should not be refundable, since processing the material received originally has cost labor and money. Since nothing has been printed in registration materials regarding refunds, it was felt that they would have to be made, except in the case of meals when the request for refund is received after the date at which the final count is due at the hotel catering service. It was strongly recommended that for the next Gymanfa, a policy on refunds should be set and stated in all registration materials.

The question of last minute registrations was also discussed. It is not desirable that anyone be told they cannot come; however, this creates a strain on the registration committee to prepare the necessary materials on time. Mary Mergenthal moved, Judy Cilcain seconded that any registrations received less than ten days before the first day of the Gymanfa would not be guaranteed full registration materials. The motion passed. This was not to be interpreted as not being able to attend the events, but such things as bulletins, programs, etc. might not be complete. It was suggested that the next Gymanfa establish a policy in this regard, also to be stated in registration materials.

Eleanor Wylie reported regarding the liability insurance that an application had been signed.

Discussion was held concerning the size of envelope needed for the registration material. Mae Anderson had checked costs on

one size of envelope. Mary Mergenthal will also check with her husband regarding envelope prices which he can obtain.

As mentioned previously, the Welsh cake donations are not yet what was hoped. \$125 has been received, with about \$100 in addition collected during the meeting. Mary Mergenthal will write a letter to be sent to the St. David's members to remind them about registering for the Gymanfa and to make donations for Welsh cakes.

Discussion was held regarding the church offering being donated to Oxfam Wales. It was strongly felt by the entire committee that an offering during a church service was a gift to God to be used in His service, not a fund-raising aspect for the sponsoring organizations and national organization. This, according to a communication from Nelson Llewellyn, has not been the philosophy of the national organization. The copy of the Rules and Regulations 1986 seems to be open to the interpretation that the sources of income from the Gymanfa, including the offering at the Sunday service, are sources of income to the sponsoring organizations and would therefore be under their control and direction. However, it was felt that further questions about interpretation would be beneficial. Following the meeting, this matter was pursued with David Thomas. It was decided that 50% of the free will offering (which would be the sponsoring organizations' share) would be given to Oxfam Wales, and this so noted in the bulletin.

The question of the honorarium to be paid Dr. Sam Cook was discussed. It was decided that an honorarium of \$400 would be paid for his services, out of which he would pay his own airfare and hotel costs.

It was suggested that letters be sent to all persons who are performing at the Gymanfa, stating what they are expected to do and how much they will be paid, so that there is no misunderstanding of these matters. The following honoraria were listed:

Sam Cook - \$400

Bethan Bryne - \$500

Jan Kimes - \$350 (from which she is to pay her own accompanist)

Taran - \$1,000

Shrine Chanters - clarify with Kay Thomas after August 10.

Marveen Minish will write the letters to these persons.

Mary Mergenthal reported on the progress of the booklet. There are not yet as many ads as hoped, but Austin Evans is back in town and work is continuing to secure more. The booklet is 48 pages. It was agreed that 3M should receive their ad free in return for the \$6,000 donation to the Gymanfa. Mary asked if 3M could be given 2 pages for ads, if filler material was needed for the booklet. It was agreed that she should have the authority to do this if needed.

Wyn Roberts will be making the presentation to 3M. He is the MP from Wales and is assigned as the Secretary for Wales. His visit will necessitate certain items of protocol. There are no functions at the World Trade Center that could use him. Radio and TV appearances might be possible. Austin Evans suggested that the Governor should be contacted about his visit.

Jack Davis reported on the Marketplace vendors thus far. There are 10 paid and 4 unpaid registrants thus far. There are also 5 free booths. Grace Hewitt and John Dingley will donate 5% of their proceeds to the Gymanfa.

The seminars are filling up. Alun Hughes will not be here to do the language seminar. Marta Weingartner is coming, and it was suggested that she could handle the language seminar; this suggestion will be passed to Howard Williams. Neal Lloyd will not be there for one of the days.

It was suggested that evaluation sheets for the seminars be placed in the registration packets. The decision was made not to do this. Mae Anderson suggested that a page in the booklet be devoted to suggestions and comments, such page to be handed in at the service desk.

The Hospitality Committee met. A contract with the Prom Catering Service was signed, with the cost for the box lunch settled at \$5.75. The contract specified turkey sandwiches, and the impression had been that both turkey and beef would be available. Louise Morrison will make contract to follow up on this.

The Hospitality Committee will wear a distinctive costume piece to identify themselves, and will greet people at the entrances.

Judy Cilcain inquired about volunteers for her area. It was decided she will need about 30 people per day. Hours needed will be 2-7 Thursday, 9-7 Friday and Saturday, 12-2 on Sunday at the hotel and 1-2 Sunday at the Ordway.

Jack Davis felt he would need 12 persons per day for help at the seminars.

Viva Bowen, president of the Minnesota Gymanfa Ganu Association, should sit at the head table at the banquet if she is coming. Mae Anderson will dictate a letter to the secretary to send to Viva.

Mae Anderson had pursued the idea of a proclamation, such as was done by the Governor's office in 1978. The Governor's office no longer does this for any group that asks. Therefore, the Mayor's office was contacted and August 30 to September 6 is being proclaimed Welsh Week.

Dick Roberts has agreed to do all the local publicity. He will investigate TV and radio appearances for the performers coming from Wales.

The Convention Bureau will do press releases 30 days in advance. Mary Mergenthal will check with a printer about posters to be distributed in the downtown areas of Minneapolis and St. Paul.

Dorothy Jones will print the tickets for all events. Mae Anderson displayed a sample. This printing will include those for the box lunches, and will include on those tickets the time of the lunch sitting so that all persons do not try to eat at once.

It was suggested that if a choice of meat in the sandwiches is available, the difference can be indicated by punching one ticket to indicate one choice, and indicating the other with an unpunched ticket.

John Taylor of First Banks has somewhat reneged on his offer to get corporate sponsors. Mae is working with his secretary for appearances of Taran, which could lead to some corporate sponsorships.

It was decided that the badges provided by the Convention Bureau would be adequate.

Liemandt's bus service was recommended by Bob Burt. For a slight increase in cost, a better quality bus than school buses can be secured. It was felt that this would be preferable. The total cost would be \$860. Tickets for the bus will be sold for those who wish to ride; the service counter will be a logical spot for this. Handicapped person buses are available. At this point, it is not known how many handicapped persons will be attending. After it is known, arrangements can be made. It was decided to use the Wilder Foundation, which does not charge for this service, but accepts donations of \$1.50 per person.

It was decided that August 15 would be the delivery deadline for the program booklet. There will be one more committee meeting and a registration packet stuffing meeting prior to the Gymanfa.

The next meeting will be Wednesday, August 5, at 7:30, at the home of Jack Davis, 3334 Holmes Ave. S., Minneapolis.

Mary Mergenthal will bring a proposal for the taping of the Gymanfa sessions to the next meeting.

John Kudlaty will be asked to handle communications with the Celtic Library, in case any Gymanfa attendees wish to visit it.