

*Harrisburg*

REHOBOTH CAPEL CYMRAEG  
DELTA, PA. - CARDIFF, COO.

THE REV. RICHARD PRICE BASKWILL  
PASTOR

MINUTES FOR THE Welsh National Gymanfa Ganu  
TO BE HELD IN HARRISBURG PA IN 1995

The first meeting of interested persons who wish to host the Welsh National Gymanfa Ganu (WNGG) in Harrisburg, Pennsylvania in 1995 was held on July 16, 1993 at 7:30 PM at the home of Glenn Grove.

The purpose of this meeting was to gather interested persons together and create an organization with committees designed to carry out specific functions at this cultural festival during the 1995 Labor Day weekend.

Persons attending were:

William St. Clair	Cheryl Mitchell
Pat St. Clair	Rev. Richard Baskwill
Glenn Grove	Michael Granados
Nancy Hannah	Arthur Sherman
Ronald Roberts	Priscilla Sherman
Danielle Wells	Barry Wells

The first order of business was to select the name of the organization. It was voted and passed by common consent that the name be "Harrisburg '95".

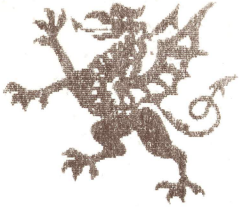
The second order of business was to state the purpose of the organization. Our purpose is to host the premier Welsh cultural festival (Welsh National Gymanfa Ganu) in the most ethnic fashion possible using Welsh and Welsh-American participants in music, dance, storytelling and worship.

The third order of business was to elect competent and responsible individuals to carry out duties. The following persons were elected to office:

Chairperson: Glenn Grove  
 Co-Chairperson: Patricia St. Clair  
 Corresponding Secretary: Cheryl Mitchell  
 Recording Secretary: Danielle Wells  
 Treasurer: Nancy Hannah  
 Music Consultants: Donald and Ellen King  
 Events Coordinator: Michael Granados  
 Religious Services: Rev. Dick Baskwill  
 Transportation: William St. Clair  
 Computer: Ron Roberts  
 Printing: Wesley Gilberto

Glenn Grove and Pat St. Clair then brought the committee up to date with ideas and plans that have transpired to help make this undertaking a success.

1. Capel Cymraeg Rehoboth is the sponsoring organization and will realize all proceeds above expenses from this event.



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2. A letter was composed and sent by Cheryl Mitchell to the WNGGA with our proposal for the 1995 WNGG.
3. Glynne Jones has tentatively accepted a verbal invitation to come and direct both Cymanfa sessions.
4. A letter of invitation is to go out to Côr Meibion Pendyrus to be the guest choir featured at the Grand Concert. We are hoping that they will be making this event part of their North American Tour.
5. Rev. Dick Baskwill discussed the need for openness in all committee and organizational meetings and proposed that we operate all business by vote of common consent. This was unanimously passed.

The meeting ended at 10:30 PM with refreshments.



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MINUTES FOR HARRISBURG '95 COMMITTEE

The first organizational meeting of the '95 Harrisburg Committee was held at the home of Glenn Grove on October 16, 1993 at 10:00 AM.

The purpose of this meeting is to nominate competent individuals to lead specific committees, that when combined will create the framework of the Cymanfa weekend. In order to do this, we will dissect the events that occur during the weekend and decide what responsibilities each entails.

Glenn Grove gave us the names of two invaluable individuals who will be our Harrisburg contacts:

Barbara Groce - Director of Tourism and Conventions  
in the Harrisburg/Hershey/Carlisle area  
114 Walnut Street  
P. O. Box 969  
Harrisburg, PA 17108-0969  
(717) 232-1377

Sharon Hassinger - Director of Sales & Marketing for  
Harrisburg Hilton and Towers  
1 North Second Street  
Harrisburg, PA 17101  
(717) 233-6000 /work  
(717) 233-6830 /fax

The committee feels strongly that a day spent in Harrisburg with Barbara and Sharon would benefit each chairperson as to the services available there. One small committee group already went there and everyone found it very impressive.

Tom's Super Thrift has already made their public fax machine available to us. The number is 410-452-5647. Any transmissions must be in the name of Rehoboth Welsh Church, Rehoboth Welsh Choir or Glenn Grove to be accepted.

The committee discussed the letter of invitation sent to Pendyrus. Latest information tells us that Pendyrus has accepted a concert tour of Australia in January of 1995. As of 10-16-93, we still have not heard from them concerning our invitation. The letter was sent out 09-17-93. Most WNGG committees will not bring over male choirs from Wales due to the great expense involved in air fare and accommodations. We were hoping that Pendyrus would include the WNGG at Harrisburg in their North American Tour. Michelle Griffiths will contact the Welsh Tourist Board to see if any other male choirs have scheduled US tours.

By common consent, it was voted and passed to send a letter as



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soon as possible to Glynne Jones requesting his decision on directing the Cymanfa sessions. We also need an immediate answer from Pendyrus choir. We will contact by phone.

Ideas were discussed concerning individual events:

Grand Concert - to feature a male voice choir from Wales

- to feature two soloists being:

David Gwesyn Smith  
Louise Taliesin

Noson Lawen - to feature local Welsh-American talent

Banquet - to feature a folk group concert or Twmpath as entertainment following meal instead of a speaker

- Meal to feature as much Welsh Fare as possible: Welsh Lamb, Welsh Cheese, Welsh Water

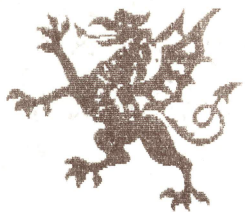
At this point, Michèle Griffiths advised us that she is investigating bringing Welsh foods over through the Welsh Tourist Board. She is working with Tom Ward, director of Sir Bernard Ashley's Keswick Inn and Innetbury Cabin restaurants. He would be very valuable in obtaining a celebrity chef from Wales for the Banquet, which is a real possibility. Eddie's Supermarket can also help with obtaining Welsh Fare.

Another suggestion was printing an entirely bilingual program booklet.

Glenn offered to design and produce an original pub sign to be displayed the entire weekend at the Hilton. He want to call it "Ddraig a'r Cennin" (The Dragon and Leek). The sign is to be part of a silent auction during the weekend.

Reverend Richard Price Baskwill suggested that we invite the Bangor High School Band for the Civic Reception. Pat St. Clair pointed out that the Kapona River Festival will also be opening Labor Day Weekend. Perhaps the two events can be combined with a possible concert venue for the Band in the afternoon on City Island. Bus transportation and a meal should be our only expenses.

At this time, the committee decided to go through the list given to us by the WNGGA to choose chairpeople. The list will be used as a guideline only; more appropriate committee names and



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descriptions will be assigned.

<u>Committee</u>	<u>Chairperson</u>	<u>Co-Chairperson</u>
Registration	Ron Roberts	MIKE GRANADOS
Noson L awen	Siân Frick	BETH VAUGHAN
Hospitality	Danielle Wells	
Transportation/Accomm.	William St. Clair	W/EXEC. COMMITTEE
Hymn Competition	Michael Granados	
Awr Y Plant	Beth VAUGHAN	
Seminars	Dick Baskwill	SIÂN FRICK
Banquet	Theresa Perdue	
WAY	Siân Frick ←	→ Cheryl Mitchell
Brochure Program	Carter & Cindy Seibel PRINTER →	Cheryl Mitchell (Welsh Proofreader) Weslev Gilberto
Finances	Nancy Hannah	ART Sherman
Grand Concert	Richard Griffiths	Siân Frick
Events Coordinator/ Troubleshooter	Michael Granados	
Bilingual Worship	Rev. Dick Baskwill	Jack Jones
Cymanfa Sessions	Barry Wells	
Welsh Market Place	William Markley	George Denbow
Music Advisory	Donald & Ellen King	
Public Relations	Pat Denbow	Michèle Griffiths
Civic Reception	Priscilla Sherman	
Recording & Sound (Video/Cassettes)	CHUCK VAUGHAN	

TRAVEL ARRANGEMENTS INTL MICHELE GRIFFITHS  
The committee discussed possible tours in the area. Suggestions included:

Hershey Park

Lancaster County

WELSH NATIONAL GYMNASIA & POWER  
CONVENTION ASSOCIATION  
4242 E. 21ST ST. #1101  
(717) 456-5000

FUNCTION AGREEMENT

Tentative: 06/09/93

File# NC000099

Definite: 12/07/93

Date: June 11, 1993

Cancellation:

Revision: 11/18/93 (Changed Cut off date & Cancellation Policy)

Organization: Welsh National Gymanfa Ganu

Contact: Mr. Glenn Grove

Title: Convention Co-Chairman

Address: P.O. Box 248

Phone: (717) 456-7379

City: Delta

State: PA Zip: 17314

Arrival: 08/31/95

Departure: 09/04/95

Meeting Name: 65th Annual Gymanfa Ganu

SM: Sharon L. Mawhood

CBM:

ROOM BLOCK

Room Type: DATE	ROU	KING	KING D	KING C	DBL DBL	CONC KING	CONC DBL	JUNR STE	CONC JRST	EXEC STE	NOT USED	NOT USED	TOTAL
Thu, 08/31/95	100												100
Fri, 09/01/95	300												300
Sat, 09/02/95	300												300
Sun, 09/03/95	90												90
TOTAL:	790												790
RATES	SGL: 79												
	DBL: 79												AVE
	TPL: 89												RATE
QUAD:	99												81

Reservations By: Resev form Cutoff Date: 08/10/95 Special Room Request:

**\*\*RATES ARE GUARANTEED\*\***

Room block will be protected until 08/10/95. At this time reservations will be accepted upon availability at prevailing hotel rates.



Copies to: Client (2) File (1)

EUROPEAN PLAN - These rates include overnight accommodation only and are subject to 6% Pennsylvania State Occupancy Tax.

Reservations will be made by Reservation Form

COMPLIMENTARY ROOM POLICY: One Per Fifty Rooms Consumed

FUNCTION REQUIREMENTS:

DATE	DAY	FROM - TO	FUNCTION	#PPL	SETUP
08/31/95	Thu	12:00P - 11:00P	Registration/Office	FLOW	RSQR
08/31/95	Thu	04:00P - 11:00P	Exhibits (50-80 tabletops)	FLOW	
08/31/95	Thu	04:00P - 11:00P	Exhibits overflow	FLOW	
08/31/95	Thu	07:00P - 08:30P	Nosen Lawen/Talent Night	500	RNDS
08/31/95	Thu	08:30P - 09:15P	Te Bach/ Coffee, Tea & De	500	RNDS
08/31/95	Thu	09:15P - 10:00P	Folk Night	FLOW	
08/31/95	Thu	10:00P - 12:00A	Informal Singing	FLOW	
09/01/95	Fri	07:00A - 11:00P	Exhibits (50-80 tabletops)	FLOW	
09/01/95	Fri	07:00A - 11:00P	Exhibits overflow	FLOW	
09/01/95	Fri	08:00A - 09:00A	W.N.G.A.A. Breakfast	45	RNDS
09/01/95	Fri	09:00A - 12:00P	Workshops/Seminars	40	CLAS
09/01/95	Fri	09:00A - 12:00P	Workshops/Seminars	40	CLAS
09/01/95	Fri	09:00A - 12:00P	Workshops/Seminars	40	CLAS
09/01/95	Fri	09:00A - 12:00P	Workshops/Seminars	40	CLAS
09/01/95	Fri	11:00A - 12:00P	Children's Workshop	20	CONF
09/01/95	Fri	12:00P - 02:00P	Lunch on own	TBD	
09/01/95	Fri	02:00P - 04:30P	Folk Dancing Strawberry S	FLOW	
09/01/95	Fri	02:00P - 03:00P	Trustee's Meeting	40	THEA
09/01/95	Fri	02:30P - 04:00P	Singing Sessions sop/alto	50	CLAS
09/01/95	Fri	02:30P - 04:00P	Singing Sessions tenor/b	50	CLAS
09/01/95	Fri	06:00P - 07:00P	Reception	500	
09/01/95	Fri	07:00P - 11:00P	Dinner/Entertaining	500	RNDS
09/02/95	Sat	07:00A - 05:00P	Exhibits (50-80 tabletops)	FLOW	
09/02/95	Sat	07:00A - 05:00P	Exhibits overflow	FLOW	
09/02/95	Sat	08:00A - 09:00A	W.N.G.A.A. Breakfast	45	RNDS
09/02/95	Sat	09:00A - 12:00P	Workshops/Seminars	40	CLAS
09/02/95	Sat	09:00A - 12:00P	Workshops/Seminars	40	CLAS
09/02/95	Sat	09:00A - 12:00P	Workshops/Seminars	40	CLAS
09/02/95	Sat	09:00A - 03:00P	Children's Workshop	20	CONF
09/02/95	Sat	12:00P - 02:00P	Lunch on own	TBD	
09/02/95	Sat	02:00P - 04:30P	Folk Dancing Strawberry S	FLOW	
09/02/95	Sat	02:00P - 03:00P	Trustee's Meeting	40	THEA
09/02/95	Sat	02:30P - 04:00P	Singing Sessions sop/alto	50	CLAS
09/02/95	Sat	02:30P - 04:00P	Singing Sessions tenor/b	50	CLAS
09/02/95	Sat	05:00P - 08:00P	Dinner on own	FLOW	
09/02/95	Sat	08:00P - 10:00P	Concert @ Forum	TBD	
09/02/95	Sat	10:00P - 12:00A	Informal Singing	FLOW	
09/02/95	Sat	10:00P - 11:30P	Late Night Snacks overflo	FLOW	
09/03/95	Sun	07:30A - 10:00A	W.N.G.O.A. Trustees Break	30	CONF
09/03/95	Sun	10:00A - 12:00P	Worship Service At the Fo	FLOW	

CONFERENCE ROOMS

05/03/93 Sun 04:00P - 04:00P Conference Workshop	10	CLERK
09/17/93 Sat 04:00P - 04:00P Synthesis Group At Forum	2000	
09/01/93 Sun 04:00P - 05:00P Buffet Supper	500	RMDS

1. Meeting Room Rentals:

Initially, function rooms are assigned in accordance with your estimate of the number of persons anticipated. In the event that attendance increases or decreases, the Harrisburg Hilton & Towers reserves the right to reassign a group to a function room suitable for your guaranteed count which is provided 3 business days prior to the function date.

2. Room Block Reductions:

Your room block will be held until twenty-one (21) days prior to the group's scheduled arrival date. Rooms not guaranteed at twenty-one days out will revert back to the hotel for sale at prevailing hotel rates.

Meeting room rental is based upon projected guest room usage and planned meal functions.

3. Exhibits:

Display booths and table-top exhibits can be provided at your request. To ensure the success of the exhibit hall, we ask that you provide us with the particulars of the exhibit hall as soon as is feasible so that appropriate function space can be reserved. Revisions and additions to exhibit space are subject to availability.

\*\*\*TABLE TOP EXHIBITS AT \$45.00 PER TABLE\*\*\*

4. Parking:

Overnight guests of the Harrisburg Hilton & Towers park free of charge in our connecting Walnut Street parking garage. Banquet and meeting attendees who are not overnight guests will receive a reduced parking rate subsidized by the Hilton as noted; 1993 rates have been listed:

Monday - Friday	6AM - 5PM.....	\$3.00 per exit
	5PM - 2AM.....	\$2.00 per exit
Saturday & Sunday	6AM - 2AM.....	\$2.00 per exit



5. Conventions Services:

Upon receipt of a signed copy of this contract, our Convention Services Department will contact you to discuss the details of your function. They will coordinate all facets of your meeting, including any special requirements you may have in the areas of menu selection, exhibit space, audio/visual equipment, labor etc.

6. Billing:

Your organization is eligible to apply for Direct Billing Privileges. Please complete the enclosed application and forward to my attention along with the signed copy of this contract. A minimum of 15 days is required to process the application, please provide all information requested as soon as possible. Pending approval, your account will be presented for your signature at the close of your event. A statement will be mailed directly to the address provided. Terms are net 30 days.

7. Food & Beverage Policy:

No food or beverages of any kind will be brought onto the Hilton property without express written permission. Prices for food & beverage will be guaranteed ninety (90) days prior to your function. Guaranteed attendance for food & beverage must be provided not less than a business day prior to the event. The hotel agrees to set five percent (5%) cover, the guaranteed.

8. Function:

It is agreed by both the Client and the Hotel that this Agreement is for the sole purpose of holding the stated function and Client shall conform its use of the premises to that stated use. The Hotel reserves the right to immediately terminate this Agreement if, in its sole opinion, the Client uses the premises to conduct a function which differs materially from the stated Agreement.

9. Cancellation Policy:

\*Cancellation Policy will be based upon the European plan rates for the highest nights room block, (example: \$75.00 x 300) (minus those rooms we were able to resell from the time we learned of cancellation).

Cancellation occurring 6 or more months prior to the agreed upon dates will incur no cancellation fee. Cancellations occurring 3 through 5 months prior to the contracted dates will be subject to a fee of 25% of the

... cancelled room rate multiplied by the contracted room  
... 30 days or less will be subject to a fee of  
... multiplied by the contracted  
... 30 days or  
... subject to a fee of 100% of the room rate  
... multiplied by the contracted room block.

UPON WRITTEN NOTICE EITHER PARTY MAY BE EXCUSED FROM PERFORMING  
THIS AGREEMENT DUE TO ACTS OF GOD, WAR, GOVERNMENT REGULATION,  
DISASTER, STRIKES, CIVIL DISORDER, OR OTHER EMERGENCIES MAKING IT  
ILLEGAL OR IMPOSSIBLE TO PROVIDE THE FACILITIES OR HOLD THE  
MEETING.

CLIENT SIGNATURE [Signature] DATE 12/2/93

HOTEL REPRESENTATIVE [Signature] DATE 11/24/93

File# NC000099