

PUGET SOUND WELSH ASSOCIATION
NATIONAL EXECUTIVE COMMITTEE MEETING MINUTES
AUGUST 8, 1994, 7:30pm at Brian's

PRESENT: Tim Dyck, Steve Ensley, Marc & Heidi Ensley, Liz Heath,
Bob Matthews, Wyn Morgan, Brian Parry, David Powell, Alan &
Gretta Uphall

1. Matters arising from July 25 minutes
 - a. Bob has been unable to obtain a raffle drum from the Bothell Senior Center - AA Rentals?
 - b. The Welsh Bible has arrived - Frid will endorse it when she arrives.
 - c. Flowers as last meeting with roses \$2.50/ea and 2 arrangements \$75 each - will deliver when we tell them.
 - d. An agreement has been made to sell Felinfoel on tap at the Hyatt bar and at the host bars. The Red Lion will be approached to sell it also.
 - e. Ty Nant is not honoring any agreements made by Leonard Merino so we will not be getting any sponsorship from them.
2. Treasurer's report/registration - Steve

Please see handout. We are showing a profit to date but there are a lot of expenses to come in and we have not yet received mailing costs from WNGGA. The Museum of Flight tour is an issue with 9 registered on Friday and 12 on Saturday. The minimum is 15 people. Do we call the Friday registrants and ask them to move to Saturday? or cancel it. The decision was made to wait to see if numbers increase (we have until a week before the event to make a decision). The Mount Rainier tours are both well subscribed.
3. Brochure - Wyn

Copies of the brochure were handed out with a special request from Wyn for everyone to review their own section. She requested everyone to proof it and call her with changes/suggestions as soon as possible. Have we left anyone out? This needs to be at the printers Friday, August 12 at the latest.
4. Hyatt Hotel - Alan

Alan reported that the Hyatt hotel is overbooked by 10-15%. Arrangements have been made to move the Llanelli choir from the Hyatt to the Red Lion. The choir agrees to this the rates being the same as the Hyatt. The pressure on the Hyatt has now been alleviated. They are however, still full. The Bellevue Inn is also full therefore, the Red Lion is now being used as overflow. The shuttle buses will add this hotel to the loop. The other change is the Boise choir no longer wants a bus to pick them up from the airport, they have arranged their own transport.

5. Volunteers

Registration, information centers, tea room and market place have all taken care of their own volunteers. Brian still needs the names of these for his matrix. We still need volunteers for tickets takers and ushers. We need all volunteers at the Hyatt/Meydenbauer on the 27th for the walk through. Brian will continue to gather names and the committee will review the matter in a weeks time.

6. Organization/timing/coordination- for Meydenbauer Center

Coordination/timing needs to be considered for the sound system, organ, piano, decorations. It will cost us extra if these go in on Thursday unless there are no events at the center. It was agreed that the risers, platforms for the choir, organ/piano will come in on Friday morning - 8:00am being the suggested time.

The platforms for the choir will have to come onto the stage on the Saturday morning. These are very heavy and require a lot of volunteer help. Alan suggested we investigate the Meydenbauer handling this - Bob will talk to them.

The Northshore School District are loaning us the risers. Someone - Alan? plus 4 volunteers will need to pick these up. They can be stored in the back until Saturday for the Eisteddfod. They are not heavy.

The banquet will be set up in 1/2 of the exhibition hall and the stage for the folk concert in the other section.

The flowers need to be scheduled for the Friday banquet.

The pianos need to be tuned - Tim will contact Hugh Parry for a tuner. He can also check the piano for the part singing seminars. The grand piano will remain in the Wintergarden for informal singing. Mills Music will provide another piano if needed.

7. Decorations - Marc Enslay

The Hyatt will be decorated beginning @ 8:00am Thursday morning. We can also hang a Welsh flag from the flag pole outside. What about above the registration area in the Hyatt? PSWA banner?

The Meydenbauer will be decorated on Friday. The banners will need to be hung by the Meydenbauer staff. Some of the decorations can be mobile and can be moved around the different sites. We still need to collect the La Fleur daffodils.

We need small board signage - poster board is too flimsy. Marc will look at foam board. He also needs vinyl protectors for info sheets, strong magnets which will adhere to the steel doors in the Meydenbauer. We need easels for the info signs. Liz requests 2 easels for the tour area. Alan needs to talk to the Hyatt staff re pointing people in the right direction.

Marc needs to give Meydenbauer a plan of what needs to be done (he goes to see them this weekend).

B. Hospitality - David

1/2 the exhibition hall will be used for the banquet, 1/2 for the folk concert. It will take too long to change the room layout. Minimal sound system will be needed for the banquet. The Meydenbauer requests our best estimate for banquet numbers on the 22nd. On the 29th they need the guaranteed numbers

9. Hyatt walk through

is scheduled for August 20. The concert walk through is from 12 - 2. We will have an executive meeting afterwards at 2:30 at the Hyatt. The volunteer meeting on August 27 is at 12:30. August 31 we will have our final walkthrough from 2-3 at the Hyatt and 3-4 Meydenbauer

10. AOB

- a. Red Lion needs to be included in shuttle bus loop.
- b. Can we persuade the Red Lion to change their bar name to the Red Dragon for the weekend.
- c. Meydenbauer will put up a directory for each day and put it in 5 different locations.
- d. We need to rethink the tour departure area - Wintergarden will have the breakfast meeting - don't want people congregating there.
- e. Pick up 12 rods from Liz's church for sectional seating at the Gymanfa.
- f. Fiscal spending for the weekend - up to \$25 can be spent if you need to spend more ask! and get receipts.
- g. We need a separate program page for the folk concert for locals.
- h. 500 single copies of the church service are needed - also for the gymanfa.
- i. Single sheet is needed for the Thursday evening opening concert - Tim will see to this - also need the words of the hymns on back.
- j. We need another accompanist for Ysgol Gan - Susannah?
- k. It was decided to present the Llanelli choir with a totem pole as a memento of the 63rd National - Liz will deal with this.
- l. We need two trophies for the Eisteddfod to go with the two from Wales - Alan will follow up on this.
- m. The committee decided that Harrisburg would not be able to sell their T shirts at the weekend.

Meeting adjourned at 10:00pm

Next meeting at Brian's on Thursday, August 18 at 7:30pm