

PUGET SOUND WELSH ASSOCIATION
NATIONAL EXECUTIVE COMMITTEE MEETING MINUTES
AUGUST 18, 1994, 7:30pm at Brian's

PRESENT: Tim Dyck, Steve Ensley, Liz Heath, Phil Humphries, Bob Matthews,
Brian Parry, David Powell, Alan & Gretta Upshall

1. Matters arising

- a. Alan has met with the company providing the platforms for the grand concert - they are experienced and know what they are doing.
- b. The importers of Felinfoel have contacted the Hyatt and have agreed to take back any untapped kegs (the Hyatt and Red Lion have been asked to work together to organize this.)
- c. The cross for the service and rods for displaying seating sections in the gymnasium have been collected by Alan and Ken.
- d. Suzannah will act as accompanist for the Ysgol Gan seminars.
- e. The two trophies for the soloist winners in the Eisteddfod have been decided upon - we will have two love spoons mounted on a wooden board (prepared by Marc Ensley) - Alan will order the engraving for them over the weekend. They will act as rolling trophies.

2. Registration and Treasurer's report - Steve

The main issue is the grand concert - we have already sold 1000 tickets

QUESTIONS

- a. we need to know seating capacity of 1/2 the hall.
- b. do we keep some seats available for late registrants?
- c. can we open the doors and extend further back?
- d. find out cost of extending sound system with the extra balance issue.
- e. will there be an acoustical problem?
- f. find out if we can open up the other half of the hall.
- g. make every effort to advertise to sell more seats.

Bob will visit the Meydenbauer to discuss seating capacity.

3. Hospitality

- a. The Meydenbauer needs an estimate of banquet numbers and final by 29th.
- b. The choir reception after the concert in the Meydenbauer will consist of sandwiches, cheese, crackers, fruit, cookies, tea and coffee. This is for choir only - Meydenbauer will need to cater for 100.

4. Brochure

The brochure is at the printer's and will be ready by the 25th. With regard to the brochure supplement, Wyn would like all information by the end of next week.

5. Photographer

John Simpson, photographer from Victoria has had to drop out - Bill Stickney from Seattle will take his place. We will have access to all photographs taken during the weekend - charge to us \$200. Cynthia Taylor asked if we want color - good idea about 5 rolls of film.

6. Volunteers

Phil has taken over volunteer responsibilities from Brian. He will create a matrix so people will know all their weekend duties. All volunteer activities need to be coordinated - volunteers will need to be called.

7. Sound System

The contract has been reduced to @7,500 - this included lighting and audio, included spotlight operator for concert. There will be an extra charge for recording the gymnafa.

8. Setting up/moving in

We can get in at 8:00am Friday. The Meydenbauer will hang the decorations and according to the contract, this should be free. We can get in the Hyatt Wednesday afternoon - it's available to us after 6:00pm. Pipe and drape will be in early Thursday morning.

The organ and grand piano will be brought in on Friday morning. The grand piano will be placed on stage, tuned by Baldwin on Friday and is not to be moved. We will need a tuner for the piano in the theater. We will hire two key boards for Eisteddfod rehearsals - TIM WILL SEE TO THIS.

Some seminar speakers request audio visual aids. Some clip on microphones are needed. WTB has requested an overhead projector and screen - this is not a cost to us.

The Meydenbauer has a podium microphone for use at banquet.

Tours will leave from front of Hyatt hotel.

Rooms are needed in the Meydenbauer on Saturday for the choirs.

Volunteer room is birch.

Heidi and Marc will check they have bases for the flags.

We need to have volunteer calling squared away re the August 27th meeting. This will be from 2:00 - 4:00 for volunteers, the executive committee will meet at 12:30.

Kirsten Prochnau from the Convention Bureau would like a brochure when it's done.

Meeting adjourned at 10:00pm

PUGET SOUND WELSH ASSOCIATION
NATIONAL EXECUTIVE COMMITTEE MEETING MINUTES
AUGUST 20, 1994, 2:00pm at Hyatt

PRESENT: Tim Dyck, Marc & Heidi Ensley, Steve Ensley, Liz Heath, Phil Humphries, Bob Matthews, Wyn Morgan, Mike Challenger, Brian Parry, Alan & Gretta Upshall

Alan met again with the platform people - everything okay.

Steve reported that 852 registrations have been processed so far. Ticket sales for the grand concert are selling well - 1023 has been sold. Bob met with Stacy at the Meydenbauer Center re seating numbers - they will be comfortable with 1300 in the present configuration. If we switched the stage to the East or West wall that would allow the Meydenbauer to put in more seating approximately 100 - 200 more. Steve, Mike and Alan met and agreed that we should alter the configuration - there should not be a visibility issue. Perhaps Marc might need to rethink decorations. Brian needs to speak with Steve, the sound guy to make sure this change would be acceptable to them. Speakers would need to be refocused - there may be some additional manpower costs. The committee agreed not to hold concert tickets in case there are late registrants - it was agreed to sell them now.

Marc has mounted the love spoon trophies - everyone loved them.

Alan reported that we are in compuserv.

Gwynne Dodge needs to get a map of inside and outside the Market Place to Catherine Shrock.

Next meeting August 27 at Hyatt.